

The Ministry of Education and Science of Russia

Federal State Autonomous Educational Establishment of Higher Education

“Saint Petersburg National Research University of Information Technologies, Mechanics and Optics”

General Regulations of Access and Use of Information Published in ifmo.ru Domain Extension.

General regulations of Information Use

1. General Conditions

1.1. The following regulations (hereinafter – Regulations) are developed according to the following requirements:

- The Berne Convention for the Protection of Literary and Artistic Works adopted in 09.09.1886
- Constitution of Russian Federation,
- Civil Code of Russian Federation,
- Federal law “Of information, informational technologies and information security” №149 from 27.07.2006,
- Decree of Russian Government from 10.07. 2013, № 582 “Adoption of Regulations for hosting on official web-site of educational organization in the Internet and updating of information concerning educational organization”
- Statue of federal state autonomous institution of higher education Saint Petersburg National Research University of Information Technologies, Mechanics and Optics approved by the order of the Ministry of Education and Science of the Russian Federation from 21.03.2014 № 219.

1.2. The Regulations designate the conditions of using of information and access to information from websites, relating to the domain zone ifmo.ru (hereinafter - Websites).

1.3. Any materials, regardless of the form of their presentation, including all the content, such as, but not limited to: headlines, texts, articles, illustrations, design objects, photo- and video files, phonograms, except objects by other copyright owners, are being understood in these Regulations as information and other informational materials (hereinafter - Information).

1.4. Information Owner – a person who independently created Information or has a power to distribute or limit the use of Information and access to Information, hosted on Websites, relating to the domain zone ifmo.ru, is Saint Petersburg National Research University of Information Technologies, Mechanics and Optics (hereinafter – Information Owner).

1.5. The Regulations apply to any person, visiting and/or using Websites part of the domain zone ifmo.ru (hereinafter - Users). Regulations of the use or access to some particular types of Information (e.g. websites, information systems, databases, separate objects etc.) can be determined by special conditions of Information Owner.

2. CONDITIONS OF ACCESS TO THE INFORMATION

2.1. Users have a right for free search and retrieval of information, access to which is not limited by Information Owner by technical or other means, on Websites, **relating to the domain zone ifmo.ru**. Replay, broadcast, distribution, transfer, announcement or publishing of Information, translation, revision, copying of the files contents and the other possible ways of using of Information, indicated either expressly or by implication as Information Owner's copyright or referral source, are allowed in the following situations:

2.1.1. by corporate users, based on the contract or other written agreement with the Information Owner;

2.1.2. by individuals, without Information Owner's letter of consent, but with obligatory reference to Information Owner as a source of Information or as copyright holder provided that Information is strictly used **by individuals for personal, family, domestic and other needs, not related to commercial use, including the use on the Internet (on personal pages, in social networks, blogs, etc.)**;

2.1.3. by corporate or individual users, without Information Owner's consent, but complying with conditions, defined in Part 3 of present Regulations, in the form of:

- quoting of the Information for scientific, polemic, critical and other informational purposes in amount of less than 30 percent of original Information;

- use of Information or its parts as teaching material in publications, radio- and TV-programs, audio- and video recordings, required for studying in amount, less than 40 percent of original Information;

- publishing in printed media, broadcasting by wireless or wire means, in reports, lectures and other speeches, radio-, TV-, video-, newsreel spots, if they are the part of the Information, less than 40 percent of original Information;

- use of the Information or its parts by publishing in the Internet, available for any person from any location, anytime, by one's own choice, in amount, less than 300 characters (without spaces).

2.2. Publishing in printed or network mass media, broadcasted by wireless or wire means, using RSS mail as well, and broadcasting of Information or of its parts in amount, higher, than it fixed in paragraph 2.1.3 of this part, without Information Owner's consent, is forbidden.

2.3. Information, indicated as copyrighted or sourced by Party different from Information Owner is used according to conditions, mentioned in this Part and according to requirements Party, defined as information source or Information Owner.

3. CONDITIONS OF INFORMATION USE

3.1. Use of Information by Users is allowed only according to the present Regulations.

3.2. While using the Information, User is obligated to give reference to Information Owner as source of Information the following way:

3.2.1. while using the Information on every material medium (paper, film etc.), in every instance – by citing “Source – en.ifmo.ru”;

3.2.2. while using the Information in electronic form (website, files etc.), by providing a clickable hyperlink to the website’s home page www.ifmo.ru and to the relevant page;

3.2.3. while using the Information in printed media, reference must be given in the form of Information Owner’s name and publication’s date.

3.2.4. in radio-, TV-, video- and newsreel programs, the reference should be given in the form of mentioning of Information Owner’s name.

3.3. Use of Information from secondary sources, referring to Information Owner as the source of Information, is possible only with reference to Information Owner, drawn up according to paragraph 3.2 of present Regulations.

3.4. References or clickable references, mentioned in this Part, must be located:

3.4.1. while using of text Information –in the beginning of Information being used;

3.4.2. while using of the graphic Information –before the Information being used.

3.5. font size of reference or of reference link should be similar to the font size of User’s text, where textual Information is used, or comparable to the font size of User’s text, following graphical Information.

3.6. Cutting of Information is allowed without distorting the Information’s meaning.

Any other processing of Information is restricted without of Information Owner’s permission.

To get more Information about obtaining the permission to use Information, please, apply to:

49 Kronverksky Pr.

St. Petersburg, 197101

Russia

ITMO University, Department of Information Technologies.

call: +7 (812) 232-28-51

fax: +7 (812) 232-23-07

e-mail: org@mail.ifmo.ru

You can also use the contact form on Websites.

4. DISCLAIMER

4.1. Administration of Websites, related to domain zone ifmo.ru, does its best to provide Users with accurate and reliable Information, but at the same time it doesn’t exclude possibility of errors.

- 4.2. Administration of Websites, related to domain zone ifmo.ru, reserves the right to change information, hosted on the Website, without Users’ notification. Refreshing of the Information, mentioned in paragraphs 3-5 of Decree of Russian Government from 10.07.2013, № 582

“Adoption of Regulations for hosting on official web-site of educational organization in the Internet and updating of information concerning educational organization”, is executed after their changing in time, specified by government regulations.

4.3. For Users' convenience, for the information purpose, Websites, related to the domain zone itmo.ru, can contain references to websites, related to other corporate or individual users. Information Owner doesn't provide any guarantees about any website, User can be directed to, using hyperlinks from Websites, related to domain zone ifmo.ru. User understands and agrees with the fact, that Information Owner isn't responsible for the content from these websites.

5. LIMITATION OF LIABILITY AND APPLICABLE LAW

5.1. Information Owner isn't responsible for any direct and indirect damage, including loss of benefit, which occurred as a result of misinterpretation and incorrect use of information or materials, published on Websites, related to domain zone ifmo.ru.

5.2. In case of breaching of present Regulations by User or group of Users, Administration has the right to take any legal measures to protect its interests.

5.3. User agrees with the fact, that all possible arguments will be resolved according to the standards of Russian law.

6. INTELLECTUAL PROPERTY RIGHTS

6.1. Pages layout, logos, graphics and pictures, published on Websites, related to domain zone ifmo.ru, are protected by intellectual property rights.

6.2. All rights to the materials, published on Websites, related to domain zone ifmo.ru, are protected according to international law and legislation of Russian Federation, including law on copyright and related rights.

7. LEGISLATION OF OTHER COUNTRIES

7.1. Information Owner doesn't guarantee accordance of content of Websites', related to domain zone ifmo.ru, to legislation of other countries. By access to the Websites User is responsible for observation of all Website's country laws.